



The Juggler's Guide to Managing Multiple Projects

By Michael S. Dobson PhD

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Dobson says that you must first have a strong foundation in time management and priority setting, then introduces the concept of Portfolio Management to timeline multiple projects, determine their resource requirements, and handle emergencies, putting you in charge for possibly the first time in your life! The Juggler's Guide to Managing Multiple Projects does not forget the paperwork. Dobson supplies examples of business-tested forms, charts, logs, tables, and worksheets-everything project managers need to crash, level, analyze, plan, and control tasks. Forms were never better explained or illustrated.

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Editorial Review

About the Author

Michael Singer Dobson is an author, consultant, and seminar leader in project management, communications, and personal success. He has trained people in well over 1,000 organizations on three continents on topics ranging from project management to career strategies. His books include *The Juggler's Guide to Managing Multiple Projects (PMI®)* and *Practical Project Management*, among others.

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